

# Charlotte Coxe Trust Committee

**Date and time: Thursday, 28 April 2022 at 2.00 pm**  
**Venue: Council Chamber - County Hall, New Road, Oxford OX1 1ND**

If you wish to view proceedings online, please click on this [Live Stream Link](#).

In line with current Government advice, those attending the meeting are asked to consider wearing a face-covering.



Stephen Chandler  
Interim Chief Executive

April 2022

*Contact Officer:*     **Colm Ó Caomhánaigh**  
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## Membership

Chairman – tbd

### *Committee Members:*

Councillor Robin Bennett  
Councillor Felix Bloomfield  
Councillor Freddie van Mierlo  
Councillor Jane Murphy  
Councillor Geoff Saul

## A G E N D A

1.	<b>Election of Chair for the remainder of the 2021/22 Council Year</b>
2.	<b>Election of Deputy Chair for the remainder of the 2021/22 Council Year</b>
3.	<b>Apologies for Absence and Temporary Appointments</b>
4.	<b>Declarations of Interest</b>  Please see guidance note
5.	<b>Petitions and Public Address</b>  <i>Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.</i>  <i>To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9am on Friday 22 April 2022. Requests to speak should be sent to <a href="mailto:colm.oaomhanaigh@oxfordshire.gov.uk">colm.oaomhanaigh@oxfordshire.gov.uk</a></i>  <i>If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.</i>
6.	<b>EXEMPT ITEM</b>  In the event that any Member or Officer wishes to discuss the information set out in the Annexes to Agenda Item 7, the Committee will be invited to resolve to exclude the public for the consideration of those Annexes by passing a resolution in relation in the following terms:  <b>"that the public be excluded during the consideration of the Annexes since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".</b>  <b>NOTE:</b> The report does not contain exempt information and is available to the public.

	<p><b>THE ANNEXES TO THE ITEM NAMED HAVE NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.</b></p>
<p><b>7.</b></p>	<p><b>Background Report and Initial Recommendations for the Work of the Committee (Pages 1 - 60)</b></p> <p>Report by Director of Law &amp; Governance</p> <p>The information in this case is exempt in that it falls within the following prescribed categories:</p> <p>3. Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p> <p>Annexes A &amp; B containing exempt information under the above paragraphs are attached.</p> <p>The purpose of the report is to make members aware of the history of the Charlotte Coxe Trust and the key decisions the Committee will need to make, as well as recommending steps that should be taken before the next meeting of this Committee.</p> <p><b>The Committee is RECOMMENDED to</b></p> <p><b>(a) Request a written presentation from Watlington Parish Council ("the Parish Council") in advance of the next meeting of the Committee explaining why it would be an appropriate manager of the Charlotte Coxe Trust and how it has the necessary technical capacity and resources (including legal, financial and surveying expertise) to deal with the management of the Trust.</b></p> <p><b>(b) Request a written presentation from Oxfordshire County Council ("the County Council") in its capacity as library authority in advance of the next meeting of the Committee with its proposals for the terms of the new lease of Watlington Library.</b></p> <p><b>(c) Agree that consideration of matters in connection with 10 Davenport Place should be postponed in view of the recent rejection of the relevant planning application.</b></p>
<p><b>8.</b></p>	<p><b>Report on Renovation and Letting of 33 High Street, Watlington (Pages 61 - 94)</b></p> <p>Report by Director of Law &amp; Governance</p> <p>The purpose of the report is to outline (a) the work proposed by Watlington Parish Council at 33 High Street (b) recent requests received by the County Council in connection with the work and (c) proposals for letting the property.</p>

**The Committee is RECOMMENDED to**

- (a) Permit Watlington Parish Council (“the Parish Council”) to use volunteers to carry out decorating and garden renovation work at 33 High Street, provided that other work is handled by professional contractors.**
  
- (b) Authorise Oxfordshire County Council (“the County Council”) to grant a 12 month tenancy of the property at a peppercorn rent to Watlington Parish Council which allows the Parish Council to sublet the property to refugees, provided that the Parish Council takes on full responsibility for repair during the term of the tenancy and any profit the Parish Council makes from subletting is returned to the Trust.**